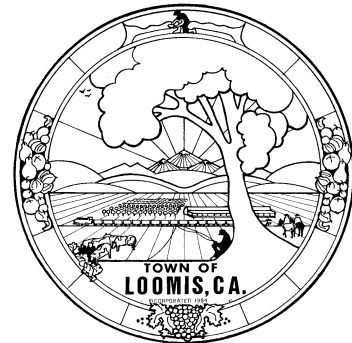


TOWN OF LOOMIS



TO: Library Retreat Participants
FROM: Sean Rabé, Town Manager
DATE: April 10, 2018
SUBJECT: Loomis Library and Community Learning Center

The purpose of this memo is to outline the process by which the Loomis Library and Community Learning Center was established and is currently operated.

As most of you know, Placer County made the decision to close the Loomis Branch of the Placer County Library system in 2015. The community rallied behind the library at the 2016 General Election, passing a quarter-cent sales tax increase (Measure F) to help fund the library's operations with 60 percent approval. Measure F was a general use sales tax increase, meaning that it required only 50-percent-plus-one voter approval to pass. The community also passed Measure G with 64 percent voter approval. Measure G was an advisory companion measure, that advised how the proceeds of Measure F would be spent. Measure F asked voters whether or not the general use tax would be enacted, "To support the continued operation of the Loomis library, and for other general fund purposes, shall a quarter percent transactions and use tax (sales tax) raising approximately \$250,000 annually be adopted for a period of ten years, subject to annual audits?" Measure G asked voters, "If a local transactions and use tax is enacted in the Town of Loomis, should its revenue be used predominately to support the continued operation of the library?"

Once the sales tax measure was approved, the Town Council took several actions which created the Loomis Library and Community Learning Center:

1. In June, 2016, the Town and County entered into a 10-year lease for the library building and placed the sales tax measure on the ballot.
2. In August, 2016, the Town entered into an initial MOU with the Friends of the Library, Loomis, for the continued operation of the library once the County closed it.
3. In November, 2016, the Town officially withdrew from the County library system and established a municipal library, though passage of Ordinance 267.
4. In February, 2017, the Town appointed members to the Library Board, in accordance with California Education Code Sections 18910-18927. The Mayor also appointed members to the Library Board Advisory Board.
5. In March, 2017, the Town extended the MOU with the Friends for the operation of the Library. The Council also discussed the Loomis Library and Community Learning Center business plan.
6. In April, 2017, the MOU with the Friends was extended again.
7. In June, 2017, the Council approved a revised business plan as developed by the Library Board and Friends of the Library, Loomis. Council also approved a position description for the Community Engagement Librarian. The Town also approved its Annual Operating Budget, which included \$225,000 for the operation of the Library.
8. In July 2017, the Council approved an extension of the Friends MOU.

9. In August, 2017, the Council approved the formal contract with the Friends of the Library, Loomis, for operation of the library. The one-year contract spells out the relationship between the Friends, the Library Board, and the Town. We are now operating under that contract, which is attached for reference.
10. In January, 2018, the Community Engagement Librarian started.

The Town budgeted \$225,000 for library operations for Fiscal Year 2017/18. Revenue from Measure F has come in higher than anticipated. For FY 2018/19, we anticipate budgeting around \$250,000.